

Discipline Committee: 2019-20

# **POMPEI COLLEGE, AIKALA**

(Re-Accredited by NAAC with 'A' grade with CGPA 3.31 in 3<sup>rd</sup> cycle)

## **DISCIPLINE COMMITTEE**



## **REPORT OF THE DISCIPLINE COMMITTEE 2019-20**

# **POMPEI COLLEGE, AIKALA**

## **DISCIPLINE COMMITTEE REPORT: 2019-20**

### **DISCIPLINE COMMITTEE AT A GLANCE**

<b>SL.NO.</b>	<b>PARTICULARS</b>	<b>DESCRIPTION</b>
<b>1</b>	<b>Total Number of Students</b>	<b>339</b>
<b>2</b>	<b>Members in the Committee</b>	<b>04</b>
<b>3</b>	<b>Number of meetings held</b>	<b>04</b>
<b>4</b>	<b>Cases Handled</b>	<b>15</b>
<b>5</b>	<b>Apology Letters</b>	<b>12</b>

**Place: Aikala,**

**Date: 10.04.2020**

**Coordinator**

**Principal**

## **POMPEI COLLEGE, AIKALA**

### **DISCIPLINE COMMITTEE REPORT: 2019-20**

#### **I. INTRODUCTION:**

With the objective of imparting academic and value education to our students in order to form them into wholly integrated persons, developing a fair academic atmosphere in the campus is considered as a necessity. Therefore, discipline among the students is given utmost importance. Student discipline is reflected in their attitude, respect to elders, modest dress, class room behaviour, inter- personal relationship and their holistic approach in and around the college and society.

The students are expected to follow certain codes of conduct. These general rules of discipline are published in the Students' Hand Book; they are explained to them by the Principal on the reopening day of the college. **The class teachers/ Mentors also explain such rules to the concerned group of students.**

Besides, there is a discipline committee to look after the disciplinary matters related to the students. It acts as the watchdog and takes action as and when required. Like other committees in the college, the discipline committee also has its own objectives, constitution, mode of operation and planning.

#### **II. AIMS & OBJECTIVES**

The Committee is formed to achieve the following objectives:

1. To develop conducive atmosphere in the college which suits teaching – learning process.
2. To instill a sense of discipline among the students.
3. To highlight the necessity of discipline in and outside the campus.

#### **III. COMMITTEE DETAILS & MEETINGS**

The committee is constituted as follows:

- |                          |                     |
|--------------------------|---------------------|
| ▪ Prof K Jagadeesh Holla | -Principal          |
| ▪ Sri James Oliver       | - Coordinator       |
| ▪ Sri Richard Sequeira   | - Asst. Coordinator |
| ▪ Sri Purushotham KV     | - Member            |

#### **Committee Meetings**

- **The first meeting was held on 03.07.2019 at principal's chamber:**  
**Members Present:**

- Prof K Jagadeesh Holla -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Sri Purushotham KV - Member

**Agenda:**

- 1) Plan for maintaining discipline in the College /Campus.
- 2) Wearing ID Cards and dress-code.
- 3) Ban for the use of Mobile Phone in the college campus to the students.

**Proceedings of the meeting:**

The main decisions were taken in the meeting are -

- 1) It was decided to maintain the rules & regulations of the institutions strictly which are printed in the college calendar/ students' hand book.
  - 2) It was also decided to enforce the dress-code and ID cards without any relaxation to any student. If any student violates the dress code / not wearing ID card, it was decided to impose 50 Rs fine for not wearing I D Card and Rs. 25 fine for not wearing uniform from Monday to Friday. Students are not permitted to wear Jeans pants and T-shirts on Saturdays. They must wear only coloured formal dress on Saturdays.
  - 3) It was decided to enforce the ban of mobiles in the college campus to the students, if any student brings to the class it was decided to Confiscate it and impose Rs.1000-00 fine.
  - 4) During the leisure hours, lady students should be either in the Ladies restroom or in the college library.
- **The second meeting was held on 27.08.2019 at principal's chamber:**  
**Agenda:** Form Anti ragging committee.

**Members Present:**

- Prof K Jagadeesh Holla -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Dr Purushotham K V - Member
- Dr Manjunath SA - Coordinator, Anti Ragging Cell

The committee was constituted in the meeting according to the

Constitution. Committee consists following heads:- Head of the Institution ,ASI local police station, PDO, Local media Rep. Youth activist, student welfare officer, PTA President, all class student Rep. & heads of the departments.

- **The Third meeting was held on 04-10-2019 at principal's chamber:**

**Agenda:** Regarding Misbehaviour & Indiscipline from two students.

**Members Present:**

- Dr Purushothama KV -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Dr Purushothama KV - Member

**Resolutions:** It was decided to take Strict action against the students using mobile phones in the college corridor & chatting in front of the staff members. Punish them receiving apology & sign in the TC letter.

• **The Fourth meeting was held on 17-02-2020 at principal's chamber:**

**Agenda:** Regarding Misbehaviour & Indiscipline from some Boys & Girls students on 15.02.2020.

**Members Present:**

- Dr Purushothama KV -Principal
- Sri James Oliver - Coordinator
- Sri Richard Sequeira - Asst. Coordinator
- Dr Purushothama KV - Member

**Resolutions:** It was decided to take Strict action against the students those who are involve in the mass misbehavior in the campus .Punish them receiving apology & sign in the TC letter.

**IV. MODE OF OPERATION**

The Committee discharges the following functions:

1. To see that every student behaves in the college in a disciplined / dignified manner.
2. Any misbehavior is dealt with in accordance with rules.
3. Attempt is made to improve teacher student relationship.

**V. POWERS OF THE COMMITTEE**

The Committee is empowered to act as follows:

1. The committee reserves the right to conduct enquiry on any type of misbehavior on the part of any student of the college.
2. Right to ask the students to bring his / her parents / guardians to proceed further.

**VI. PLAN OF ACTION:**

Date	Issues	Description
19-02-2020	Indiscipline in the classroom	On 15.02.2020 day of Inter collegiate volley Ball tournament one girl from I Bcom went inside the

		III BA class room & did total misbehavior. With the help of the CCTV footage I saw everything & warned them & took the apology letter from supported girl.
19-02-2020	Indiscipline in the classroom	One girl misbehaved in the class room, called her warned her, took the apology letter.
19-02-2020	Indiscipline in the class Room	One of our student allowed outsiders to the class 7 supported to do the mischief. I called him & took the apology letter.
19-02-2020	Indiscipline in the Campus.	Four boys & some girls showed indiscipline in the Campus. Warned them & Henceforth not to do the same.
29.02.2020	Not wear the College ID Card	One girl wore other student College ID. I warned her & not to do the Same.

To achieve the said objectives of the Committee:

- a. Warning will be given to students found faulty/misbehaving in the campus.
- b. Further act of indiscipline dealt with seriously.
  - i. Apology from the students
  - ii. Counseling / advice given if found necessary.
  - iii. Necessary action will be taken against the student who will tamper / damage college properties.

### **LIST OF DOCUMENTS**

1. Case register- Book
2. Minutes- Book
3. Notice- File
4. Record of Not wearing ID cards and Uniform -Book
5. Students' Driving License Copies -Book
6. Apology Letters and Enquiry Reports -File
7. Mobile seizing apology letters.

**Place: Aikala,**

**Date: 10.03.2020**

**Coordinator**

**Principal**